

**Pate’s Grammar School Foundation & The Richard Pate School**

**(“the School”)**

**Specialist Art Teacher (Year 2 – 6) - Information Pack**

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| **Title:** | Art Teacher |
| **Reports To:** | Head Teacher |
| **Employment:** | Employed (Permanent) |
| **Hours:** | 0.5 FTE (initially full day Monday and Tuesday; half day Wednesday morning) |
| **Salary:** | Based on experience |
| **Start Date:** | 15 April 2024 |

**About Us**

The Richard Pate School is owned and operated by Pate’s Grammar School Foundation. It is a successful co-ed independent day school for 3-11 year olds in Cheltenham. We offer children a broad education in modern, purpose-built facilities. The School has an excellent record of admissions to both grammar and independent schools, with approximately 50% moving on to grammar schools and a large number gaining scholarships to independent schools. The School also provides a broad education and a varied extra-curricular programme as well.

Art is a vital part of our curriculum programme and we are very fortunate to have a purpose-built Art Studio equipped with a wide range of resources including a kiln. We teach Art as a specialist subject from Year 2 to Year 6 and all Art lessons are taught in the Art Studio. The aim of the Art Department is to be inclusive for all pupils. We aim to give every pupil a positive experience of Art to build confidence and wellbeing, helping them achieve in their future artistic endeavours and to instil a lifelong interest in the subject.

**Job Description**

**Scope and Purpose**

To carry out the professional duties of an exceptional Art Specialist under the direction of the Headmaster and the Senior Leadership Team.

You will be responsible for the planning and delivery of the agreed art curriculum to pupils in Years 2-6. In addition, you will be required to plan and deliver art activities as part of the school’s extra-curricular programme.

**Responsibilities and Tasks**

1. Teachers’ Standards

In addition to the School’s general requirements and key responsibilities set out below, Teaching Staff must also have regard for the Teachers’ Standards which are integral to the School’s Performance Management Policy.

1. Key responsibilities

* Being responsible for the planning and delivery of the agreed curriculum.
* Being capable of teaching the syllabus to Years 2 to 6.
* Setting high expectations which inspire, motivate and challenge all pupils.
* Being responsible for the education and pastoral care of all pupils.
* Being directly responsible to the Headmaster and Curriculum Deputy Head regarding schemes of work and policy documents.
* Promoting good progress and modifying the curriculum so that children are working on appropriate tasks, accounting for various ability levels in Art.
* Facilitating a developing sense of independence in each child – vital to self-esteem.
* Making accurate and productive use of assessment.
* Having proper regard for the behaviour of pupils in lessons and throughout the School generally.
* Being aware of his / her own “on-going” professional development including training opportunities which might be appropriate under the Performance Management Policy.
* Understanding and implementing the School’s Safeguarding and Health & Safety policies.
* Maintaining the facilities and equipment designated for the teaching of Art which includes the regular upkeep of the kiln and regular training for its use and maintenance.
* Sharing various duties.
* Managing inventory of art supplies and ordering as needed.
* Communicating effectively / professionally with parents on academic, pastoral and behavioural issues.
* Committing to the philosophy and ethos of the Art Department and the School.
* Managing displays in the Art Studio and ensuring that the high quality of Art is displayed throughout the School.
* Working with the Head of Communications and Marketing regarding Instagram/social media.

C. The Role of the Year 2 to 6 Art Specialist

* To plan and deliver a stimulating curriculum to the children and making curricular links where possible.
* To ensure that the subject is organised to meet the aims and objectives of the School.
* To review and update the policy and scheme of work with the Deputy Head - Academic, the Head of the Prep Department and the Art Subject Leader in the Prep Department to ensure continuity throughout the School.
* To lead the School through our Curriculum Focus programme for your subject in conjunction with the Deputy Head - Academic, Head of the Prep Department and the Art Curriculum Leader in the Prep Department.
* To become involved in the extra-curricular life of the School either through leading or supporting a club or activity either during the lunch hour or after school.
* To prepare Year 6 children who need to sit scholarship assessments for Art.
* To support the organisation of trips related to Art if deemed appropriate.

*All responsibilities outlined in this job specification are subject to review and change*

*from time to time.*

Extra-Curricular Programme

The School has a vibrant and varied extra-curricular programme and the successful applicant will be expected to deliver additional activities relating to Art. Lunchtime and after school activities take place each Monday to Friday during term-time. Activities are usually agreed at the beginning of each term.

**Person Specification**

Qualifications and experience

* Qualified to degree level (or equivalent), holding QTS with a specialisation in Art.
* Applicants must have experience teaching Art in either KS1, KS2 and/or KS3.

Knowledge and understanding

* High level of subject knowledge.
* Up to date knowledge of the characteristics of high-quality teaching and the main strategies for improving and sustaining high standards of learning and achievement for all pupils.
* Thorough understanding of current education policies and practice, in particular relating to Safeguarding and Health and Safety.

Skills

* High level of skill and experience in teaching Art across the age groups, utilising teaching skills to promote excellent pupil progress.
* A keen and enthusiastic teaching professional.
* Promote the School’s aims positively and use effective strategies to enthuse pupils with a love of learning.
* Create a happy, challenging and effective learning environment.
* Make Art accessible for all children regardless of ability and set appropriate challenge for all pupils.
* Innovative in approach to teaching and learning.
* Proficient in the use of ICT (or a commitment to undergo training to this end).

Personal characteristics

* Inspiring, enthusiastic and professional approach to all aspects of Art.
* Strong interpersonal skills to effectively communicate with staff, parents and pupils both verbally and in writing.
* Good team player, willing to make a full contribution to the work of the department and the extra-curricular programme.
* Committed to the protection and safeguarding of children and young people.
* Understands and is willing to uphold, the core values of The Richard Pate School, and to be an excellent role model for the School and subject.
* Excellent organisational skills with high expectations of achievement and behaviour.
* Committed to the Health and Safety of the School community.

**Safeguarding and Probation**

We are committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment. In accordance with the DfE’s Keeping Children Safe in Education 2023, references will be sought on all short-listed candidates prior to interview, and online checks undertaken.

In addition to an assessment of their ability to perform the duties of the post applied for, candidates invited to attend for interview should expect further discussion relating to safeguarding and promoting the welfare of children.

The successful applicant’s appointment will be subject to successful completion of a one year probationary period.

**Further Information**

Please let us know if you need reasonable adjustments for any part of the recruitment process.

Up to date information and policies (including ‘*Recruitment, Selection and Disclosures Policy and Procedure, including Policy on the Recruitment of Ex-Offenders and Recruitment Privacy Notice’* ) may be found on our website, www.richardpate.co.uk.

Should you wish to discuss any of the detail contained within this information pack, please contact our Bursary on 01242 522052.

**How to Apply**

To apply, please download an application form from our website (www.richardpate.co.uk), or call Mrs Wray on 01242 522052 who can provide you with an application form.

Please post completed application forms to the following address:-

Bursary

The Richard Pate School

Southern Road

Cheltenham, GL53 9RP

Alternatively, e-mail completed application forms to: bursar@richardpate.co.uk

NB: CVs will not be accepted in place of an application form, but may be submitted as additional supporting documentation.

**Applications must be received by 12:00pm on Monday 6th November 2023.**

Interviews will be held on **Thursday 16th November 2023.**

**Start Date: 15 April 2024**

NB: CVs will not be accepted in place of an application form, but may be submitted as additional supporting documentation.

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*Pate’s Grammar School Foundation is an equal opportunities employer.*